

OBJECTIVE: The Janitor will clean, sanitize, and maintain multi-tenant commercial buildings and exterior areas.

Job Duties and Responsibilities:

- Perform general cleaning and sanitizing tasks and services throughout buildings and exterior areas
- Clean and disinfect restrooms, kitchen and dining areas
- Routinely empty trash containers and stock soap, hand sanitizer, toilet paper and paper towels in restrooms
- Clean and sanitize break areas as needed
- Wipe and dust surfaces, clean mirrors, windows and doors
- Vacuum and cleans floors, rugs, furniture, and drapes
- Notify supervisor of repairs or when something mechanical is not working properly
- Keep cleaning supplies in stock
- Perform other related duties as assigned

Job Qualifications:

- Detail-oriented and thorough
- Ability to remain discreet and respect the privacy of building tenants and employees
- Ability to manage time efficiently and work without supervision
- Handle basic maintenance, building repairs, cleaning and other janitorial work
- Able to work safely with a variety of cleaning supplies and use basic cleaning equipment

Physical and Environmental Demands:

- Prolonged periods standing and walking and frequently pulling, pushing, and bending
- Ability to lift at least 25 pounds

Education & General Qualifications:

- Basic math skills and the ability to read, write, speak, understand, and communicate in English to complete work effectively
- Must have valid driver's license & current car insurance
- Ability to pass a criminal background check and drug screen

Compensation \$21.00 / hr. Health Coverage available